

City of Prince Rupert

2020 Statement of Financial Information

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020**

Table of Contents

Description	Page
Statement of Financial Information Approval	3
Management Letter	4
Schedule of Elected Officials' Remuneration and Expenses	5
Schedule of Employees' Remuneration and Expenses	6
Schedule of Grants or Contributions	9
Schedule of Suppliers of Goods and Services	10
Schedule of Severance Agreements	14
Schedule of Guarantee and Indemnity Agreements	15
Schedule of Long Term Debt	16
City of Prince Rupert Audited 2020 Financial Statements	17

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Statement of Financial Information Approval

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced as required by the *Financial Information Act*.



Lee Brain
Mayor on behalf of Council

Corinne Bomben
Chief Financial Officer

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Management Letter

The Financial Statements contained in the Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian Public Sector accounting standards as recommended by the Public Sector Accounting Board of Chartered Professional Accountants Canada or stated accounting principles identified in the significant accounting policies in the notes to the financial statements. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

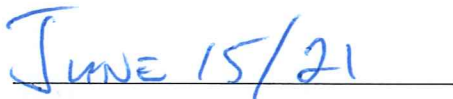
The Mayor and Council of the City of Prince Rupert is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility under the auspices of the *Local Government Act* and the *Community Charter*.

The external auditors, Carlyle, Shepherd & Co., Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to additional schedules required by the Act. Their examination includes a review and evaluation of the municipality's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

On behalf of the City of Prince Rupert



Corinne Bomben
Chief Financial Officer



Date

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Elected Officials' Remuneration and Expenses

		Remuneration & Taxable Benefits	Expenses	Total
Mayor	BRAIN, LEE ANDREW	\$ 75,440	\$ 7,385	\$ 82,825
Councillor	ADEY, NICHOLAS	18,750	350	19,100
	CUNNINGHAM, BARRY	18,750	-	18,750
	MIRAU, BLAIR J.L.	18,750	-	18,750
	NIESH, WADE R.	18,750	-	18,750
	RANDHAWA, GURVINDER	18,750	-	18,750
	SKELTON-MORVEN, REID	18,750	-	18,750
		<u>\$ 187,940</u>	<u>\$ 7,735</u>	<u>\$ 195,675</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Employees' Remuneration and Expenses

Employee	Salary/Wages & Benefits	Other Remuneration (Note 1)	Total Remuneration	Training & Related Travel Expenses	Business Travel & Other Expenses
ACETO, VINCE	\$ 94,043	\$ -	\$ 94,043	\$ -	\$ 786
ANDERSON, GLENNA	75,225	-	75,225	197	-
ANDERSON, JERRY	91,759	-	91,759	197	-
ANDERSON, PAUL	72,578	2,797	75,375	-	522
BAILEY, HOWARD	100,625	-	100,625	808	765
BECKWITH, JEFFERY	144,920	-	144,920	197	966
BISHOP, ANTHONY	77,774	2,219	79,994	151	1,329
BISHOP, BRODY	102,789	-	102,789	2,114	1,062
BOMBEN, CORINNE	164,526	-	164,526	2,081	1,521
BONNESCHRANZ, JON	126,319	-	126,319	2,114	1,062
BROOKS, RHEANNON	76,946	-	76,946	95	-
BUNKOWSKI, ANDREW	97,105	-	97,105	2,764	211
BURROWS, JORDAN	99,711	-	99,711	2,114	1,062
CAM, DANIEL	89,273	3,032	92,305	1,606	625
COOPER, CHAD	127,517	-	127,517	1,236	2,066
CORBEIL, ROBERT	68,509	31,282	99,791	-	354
DANIELE, JAMES	118,821	-	118,821	2,114	1,062
DAVIDSON, MICHAEL	115,233	-	115,233	-	460
DAWES, SCOTT	80,925	11,175	92,100	-	888
DE RUYTER DE WILDT, HEIDI	80,923	-	80,923	-	-
DOPKO, TIMOTHY	107,986	-	107,986	2,114	4,473
DRURY, DONNA	85,308	-	85,308	-	654
ELLIS, LYND SAY	76,059	-	76,059	151	153
FALVO, FRANK	71,904	4,952	76,857	-	1,673
FERGUSON, CRAIG	131,894	-	131,894	-	554
FUZI, RYAN	108,636	-	108,636	2,114	1,062
GALE, DANIEL	118,582	-	118,582	-	153
GARDINER, GARIN	110,968	-	110,968	-	933
GERMAN, RON	84,421	-	84,421	197	175
GERONAZZO, DAVID	90,653	2,358	93,010	(581)	-
HALDANE, TRACY	79,798	-	79,798	197	-
HESS, RUSSELL	96,347	-	96,347	-	-
HIGGINSON, TRISTAN	92,774	-	92,774	3,022	523
HOFFMAN, JONATHAN	85,983	-	85,983	1,808	353
JAMES, DAVID	157,361	-	157,361	-	487
JONES, REAL	112,667	-	112,667	2,114	4,473
KAWAGUCHI, GREGORY	85,238	-	85,238	-	465
KESSLER, MARKO	106,048	-	106,048	4,615	258
KORMENDY, DEREK	100,092	-	100,092	2,114	4,473
Sub-total	\$ 3,908,241	\$ 57,815	\$ 3,966,057	\$ 35,655	\$ 35,601

Note 1: "Other Remuneration" includes retirement allowances, tax-free payments, and payments in lieu of benefits

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Employees' Remuneration and Expenses

Employee	Salary/Wages & Benefits	Other Remuneration (Note 1)	Total Remuneration	Training & Related Travel Expenses	Business Travel & Other Expenses
KREKIC, ZENO	\$ 45,055	\$ 30,987	\$ 76,043	\$ -	\$ -
KRISTMANSON, MICHAEL	89,903	-	89,903	959	1,555
KRISTOFF, MARVIN	137,649	1,668	139,317	2,114	1,062
LAWRENCE, STEPHEN	100,986	-	100,986	2,114	1,062
LEIGHTON, TROY	109,364	658	110,022	2,114	4,473
LEWIS, JACQUELINE	76,384	-	76,384	-	-
LOMBA, CARLOS	71,878	11,311	83,189	-	358
LONG, ROBERT	256,165	18,414	274,579	-	7,260
LUSSIER, HADEN	96,432	-	96,432	151	291
LUSSIER, TERRY	72,757	10,217	82,975	-	645
MCKELVIE, DEE-ANN	82,445	-	82,445	-	-
MCKENZIE, DAVID	147,286	5,513	152,800	-	550
MEEGAN, SHAWN	76,788	574	77,362	-	1,690
MEGGISON, JOEL	76,117	-	76,117	197	-
MILLER, ROSAMARIA	102,740	-	102,740	2,630	158
MORASH, ROBERT	83,825	-	83,825	-	-
MORSE, JAMES	128,470	-	128,470	-	366
NEL, SEBASTIAN	94,942	-	94,942	197	773
NEW, STEPHANIE	78,121	-	78,121	-	-
NICHOLLS, CRAIG	144,491	-	144,491	-	864
OSTROM, TANYA	112,283	-	112,283	197	60
PAOLO, ROCKY	93,626	24,806	118,432	2,114	1,141
PATERSON, TREENA	80,359	-	80,359	-	861
PELOQUIN, FLORIAN	90,427	-	90,427	151	631
PETERS, KEVIN	86,905	-	86,905	151	905
POMPONIO, REMO	133,608	-	133,608	2,311	1,062
PROKSCH, GARY	77,512	-	77,512	1,670	642
PUCCI, RICHARD	153,712	-	153,712	-	22,312
RANKIN, JOSH	81,195	-	81,195	1,854	514
ROWSE, SEAN	80,609	-	80,609	246	642
SAMPARE, AARON	93,753	-	93,753	151	547
SCHMIDT, JORDAN	86,018	-	86,018	2,416	1,323
SEIDEL, MARK	121,148	-	121,148	5,250	1,191
SEIDEMANN, HANS	87,124	-	87,124	-	3,014
SIDONI, DYLAN	115,676	352	116,028	2,114	1,062
SLETTEN, HELGE	111,111	-	111,111	-	153
SOARES, JOSE	92,232	-	92,232	-	254
STAVA, BRETT	76,864	-	76,864	-	175
STEWART, TINA	76,995	21,047	98,042	808	-
Sub-total	\$ 3,922,954	\$ 125,548	\$ 4,048,503	\$ 29,911	\$ 57,593

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Employees' Remuneration and Expenses

Employee	Remuneration and Taxable Benefits	Other Remuneration (Note 1)	Total Remuneration	Training & Related Travel Expenses	Business Travel & Other Expenses
STEWART, VERONIKA	\$ 89,625	\$ -	\$ 89,625	\$ 33	\$ -
TEO, KIM	109,994	-	109,994	422	1,196
TRAN, NICK	87,854	-	87,854	-	61
TRETHEWEY, DREW	106,937	-	106,937	2,114	4,473
UPPAL, GUNEET	109,972	-	109,972	-	-
VENDITTELLI, JORDAN	91,488	-	91,488	2,114	1,062
VENDITTELLI, PAUL	106,444	-	106,444	-	32,509
VERA, ANTONIO	93,291	-	93,291	1,842	713
WEICK, RALPH	108,609	-	108,609	2,114	1,062
WICK, MARTIN	140,413	-	140,413	-	580
Sub-total	\$ 1,044,626	\$ -	\$ 1,044,626	\$ 8,640	\$ 41,656
Employee (1st page)			3,966,057	35,655	35,601
Employee (2nd Page)			4,048,503	29,911	57,593
Employee (3rd Page)			1,044,626	8,640	41,656
Total for employees earning more than \$75,000			\$ 9,059,185	\$ 74,206	\$ 134,850
Total remuneration of Council members			187,940		
Total remuneration to all other employees			5,891,392		
Total employee remuneration and taxable benefits			\$ 15,138,518		

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Grants or Contributions

Arts Council	\$ 20,000
Lester Centre of the Arts	140,250
Kwinitsa Station Museum	15,000
Museum of Northern BC	147,153
Navy League of Canada (in kind)	4,044
Prince Rupert Library	679,000
Prince Rupert Library Vested Benefit Accrual	9,000
Racquet Association	9,000
SPCA	26,846
Special Events Society	30,000
Special Events Society (in kind)	4,229
Prince Rupert Hospice Society	5,000
Wildlife Rehab Shelter	6,600
Tourism Prince Rupert- Visitors' Info Centre	16,537
Tourism Prince Rupert (Hotel Tax Only)	196,660
PR Golf Club Society - Operating Grant	160,000
PR Golf Club Society - Capital	208,992
Prince Rupert Skating Club	1,250
AFFNO Sugar Shack (in kind)	950
Guns N Hoses Charity Game (in kind)	400
Crime Stoppers (in kind)	110
Total	\$ 1,681,021

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7(2) b)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

A.J. FORSYTH DIVISION OF RUSSEL METALS INC.	\$ 30,136
ACKLANDS-GRAINER INC.	41,901
ADVENTURE CONSTRUCTION	406,590
AQUILA SAFETY	77,398
ASSOCIATED ENGINEERING (B.C.) LTD.	30,701
ASSOCIATED FIRE & SAFETY	34,292
AUSTIN ENGINEERING	426,603
B.C. HYDRO	682,386
B.C. HYDRO - INDUSTRIAL ACCOUNTS	54,514
B.C. TRANSIT	619,171
BABCO SALES LTD	62,026
BANDSTRA TRANSPORTATION SYSTEMS LTD.	57,233
BEAR CREEK CONTRACTING LTD.	62,129
BLACK PRESS GROUP LTD.	25,349
BRANDT TRACTOR LTD.	214,828
BRENNTAG CANADA INC.	50,352
BROADWATER INDUSTRIES (2011) LTD.	2,465,858
BROCK WHITE CANADA ULC	44,205
BYTOWN DIESEL SALES LIMITED	110,759
C&C ROAD MAINTENANCE LTD.	1,215,350
CANADIAN FISHING COMPANY	135,042
CARLYLE SHEPHERD & CO.	36,094
CDW CANADA INC.	25,051
CENTRALSQUARE CANADA SOFTWARE INC.	36,497
CENTRIX CONTROL SOLUTIONS LTD. PARTNERSHIP	37,288
CHEVRON CANADA LIMITED	80,096
CIMS LIMITED PARTNERSHIP	104,391
CITYWEST CABLE & TELEPHONE CORP.	152,602
CIVIC LEGAL LLP	274,859
COASTALTEK	29,553
DYNAMIC RESCUE EQUIPMENT SALES LTD.	47,488
EDVAN CONSTRUCTION LTD.	31,450
Sub-total	\$ 7,702,192

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

EIFFAGE INNOVATIVE CANADA INC.	\$ 5,531,221
EMCO CORPORATION	188,543
EMIL ANDERSON GROUP	38,506
EMPIRE TREE SERVICES	114,054
FINNING (CANADA)	260,838
FIREWORKS CONSULTING INC.	25,184
FIRSTCANADA ULC	503,292
FRED SURRIDGE LTD.	122,619
GREAT WEST EQUIPMENT	29,121
GROUP MILLS LTD.	114,149
GUILLEVIN INTERNATIONAL CO.	29,038
HARRIS & COMPANY	29,889
I.C.B.C	80,893
IPLAN PLANNING AND DEVELOPMENT SERVICES LTD.	164,603
IT BLUEPRINT SOLUTIONS INC.	50,657
JMX CONTRACTING INC.	3,245,142
JOHNNY'S MACHINE SHOP LTD.	180,467
KHTADA ENVIRONMENTAL SERVICES LP	62,713
KYSU CONSULTING SERVICES	59,168
L & M ENGINEERING LTD	413,344
LEUCO CONSTRUCTION INC.	325,923
LIGHTEN UP ELECTRIC LTD.	121,670
LINDE CANADA INC.	50,477
MAGNA ENGINEERING SERVICES INC.	195,048
MANULIFE FINANCIAL	753,857
MARCAN CONSTRUCTION LTD.	83,421
MCELHANNEY LTD.	1,240,763
MIDWAY PURNEL SANITARY SUPPLY (PG) LTD.	35,870
MONT-LEON MASONRY CONSTRUCTION LTD.	77,148
MOORLAND TECHNOLOGIES	278,311
MUNICIPAL INSURANCE ASSOCIATION OF B.C.	250,081
MUNICIPAL PENSION PLAN	1,359,467
Sub-total	\$ 16,015,477

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

NORTHERN LABORATORIES (2010) LTD.	\$ 102,837
NORTHLANDS WATER & SEWER SUPPLIES LTD.	30,574
NORTHWEST FUELS LTD.	401,543
OCEAN DRY ENT. LTD. DBA SAANICH PLUMBING & HEATING	45,394
PACIFIC NORTHERN GAS	206,344
PACIFIC NORTHWEST ELECTRIC AND CONTROLS	38,596
PEMBINA INFRASTRUCTURE & LOGISTICS LP	368,126
PETERBILT PACIFIC INC.	54,693
PORT EDWARD HARBOUR AUTHORITY	25,220
PRINCE RUPERT HOTEL (1957) LTD.	33,600
PROGRESSIVE STEEL	294,188
QUADIENT CANADA INC - DPOC	26,250
R&R REWINDING LTD.	57,054
RECEIVER GENERAL FOR CANADA - GST	301,043
RECEIVER GENERAL FOR CANADA - PAYROLL (CITY PORTION ONLY)	690,376
RECEIVER GENERAL FOR CANADA - RCMP "E" DIVISION	3,795,893
REVENUE SERVICES OF B.C.	308,686
ROCKY MOUNTAIN PHOENIX	28,563
ROGERS	35,217
ROLLINS MACHINERY LIMITED	446,896
ROSE & BRODY LTD.	50,050
RUPERT CLEANERS & LAUNDRY LTD.	64,523
RUPERT DISPOSAL LTD.	117,882
RUPERT WOOD 'N STEEL CONSTRUCTION LTD.	44,192
SEA-SPORT OUTBOARD MARINA LTD.	54,469
SHELL ENERGY NORTH AMERICA (CANADA) INC.	108,151
SKEENA CONCRETE PRODUCTS LTD	104,222
SLOPESIDE MECHANICAL SYSTEMS	546,809
SPATIAL TECHNOLOGIES	145,569
SPERLING HANSEN ASSOCIATES	491,098
STANTEC CONSULTING LTD	25,693
STOREY'S EXCAVATING	469,166
Sub-total	\$ 9,512,917

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

STUCK ON DESIGNS	\$ 27,592
SULLIVAN MECHANICAL LTD.	33,069
SUMAS ENVIRONMENTAL SERVICES INC.	595,831
TENAQUIP NIS LIMITED	66,156
TERVITA CORPORATION	305,322
THE PLANNING PARTNERSHIP LTD.	73,367
TRUSTEES OF THE PRINCE RUPERT CONGREGATION OF JEHOVAH WITNESSES	1,213,740
VIMAR EQUIPMENT LTD	38,279
WEAVER TECHNICAL CORP.	98,838
WEST COAST RIGGERS	154,182
WEST FRASER CONCRETE LTD.	127,607
WILL CREATIVE INC.	40,328
WORKER'S COMPENSATION BOARD	396,245
YELLOWHEAD PAVEMENT MARKING	81,055
Sub-total	\$ 3,251,611
Suppliers (1st Page)	\$ 7,702,192
Suppliers (2nd Page)	16,015,477
Suppliers (3rd Page)	9,512,917
Suppliers (4th Page)	3,251,611
Suppliers paid equal and over \$25,000	36,482,197
Other suppliers paid under \$25,000	1,936,188
Total paid to Suppliers in 2020	38,418,385
Grants to community partners	1,681,021
Council & employee remuneration	15,138,518
Council & employee expenses	216,790
	55,454,714
Less investment in tangible capital assets	(18,739,698)
Net change in accrued expenses	1,827,653
Net change in Inventory	(584,000)
Amounts billed back via accounts receivable	(958,771)
Net Fiscal Expenses (audited financial statement Schedule 10)	1,111,603
Refundable sales tax included in amounts paid to vendors	(1,449,711)
Less expense reported for Prince Rupert Legacy Inc	(684,287)
Expenses as per audited financial statement "B"	\$ 35,977,503

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020**

Schedule of Severance Agreements

Nil

(Prepared as required by *Financial Information Regulation*, Schedule 1, Subsection 6(7))

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020**

Schedule of Guarantee and Indemnity Agreements

Nil

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 5)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020

Schedule of Long Term Debt

Information on all long-term debt is included in the Financial Statements in Schedule 11 – Schedule of Leases and Schedule 12 – Schedule of Debenture Debt.

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 4)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2020**

Audited

2020 Financial Statements

Attached